

# Carlton Parish Council

*Please address all correspondence to*

C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 3.9.2025

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## To all Members of Carlton Parish Council

I hereby summon you to a meeting of Carlton Parish Council in Saint Andrew's Community Hub, Main Street, Carlton at 7pm on Wednesday 10<sup>th</sup> September 2025 to transact the items of business listed below.

1. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 9<sup>th</sup> July 2025
3. To receive reports, questions and comments from the following
  - a) Parish Councillors
  - b) Leicestershire County Council: Cllr J Melen
  - c) Hinckley & Bosworth Borough Council: Cllr M Cook
  - d) Carlton Neighbourhood Watch Group: Ms R Yule
  - e) Parish Clerk
  - f) Members of the public
4. To consider Report 2025-13: Survey of roadside ash trees
5. To consider application to the Local Council Award Scheme
6. To consider arranging a CPR training session
7. To consider the installation of dedicated poles for the Speed Indicator Device (SID)
8. To consider a project to re-build the eastern section of the churchyard wall
9. To review the Publication Scheme and Schedule of Information available
10. To review the Green Space Strategy
11. To consider the adoption of an Information Technology & Email Policy
12. Planning matters
  - a) To consider planning applications and appeals submitted
  - b) To note comments submitted under delegated powers
  - c) To note planning applications and appeals determined
  - d) To consider planning enforcement matters
12. To confirm the date, time and place of the next meeting  
Scheduled for 7pm on Wednesday 12<sup>th</sup> November 2025 at Saint Andrew's Community Hub, Main Street, Carlton.

Yours faithfully,



C J Peat